Dear Customer,

for the preparation of the offer and for the planning and preparation of the audits, we need up-to-date information about your company.

Please support us in this, to ensure the certification process.

Therefore, we ask you to fill out the questionnaire and attach the requested evidence.

|  |
| --- |
| **GENERAL INFORMATIONS** |
|  |
| business name | \_ |
| registered office address | \_ |
| zip code | \_ | city | \_ |
| nation | \_ |
| VAT number | \_ |
| website | \_ |
|  |
| company contact person(name / surname) | \_ |
| job role | \_ |
| telephone | \_ | mobile phone | \_ |
| email | \_ |

|  |
| --- |
| **SPECIFIC INFORMATION** |
|  |
| address of the site subject to certification | \_ |
| zip code | \_ | city | \_ |
| nation | \_ |
| number of employees | \_ |
| type of plant |

|  |  |  |
| --- | --- | --- |
|[ ]  compounder |[ ]  masterbatcher |[ ]  tank cleaning |
|[ ]  converter |[ ]  recycler |[ ]  transporter |
|[ ]  distributor |[ ]  resin manufacter |[ ]  warehousing |

 |
| association | \_ |
| tonnage of pellets handled in a year |

|  |  |  |  |
| --- | --- | --- | --- |
|[ ]  0 - 100 |[ ]  100 - 10.000 |[x]  25.000 - 50.000 |[ ]  100.000 - 250.000 |
|[ ]  100 - 1.000 |[ ]  10.000 - 25.000 |[ ]  50.000 - 100.000 |[ ]  > 250.000 |

 |

|  |
| --- |
| **CERTIFICATIONS POSSESSED** |
|  |
| standard | certification body | expiration date |
| \_ | \_ | \_ |
| \_ | \_ | \_ |
| \_ | \_ | \_ |
| \_ | \_ | \_ |

|  |
| --- |
| **ACTIVITY DESCRIPTION** |
|  |
| \_ |

|  |
| --- |
| **FURTHER INFORMATION** |
|  |
| \_ |

|  |
| --- |
| **DOCUMENTS TO BE SENT FOR THE PREPARATION OF THE OFFER** |
|  |
| * chamber of commerce certificate
* organization chart
 |

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| \_ |  | \_ |  | \_ |
| date |  | name and surname |  | signature |